

Agenda - Information Systems Committee
County Board Conference Room, (A324) Third Floor, Door County Courthouse,
TUESDAY, AUGUST 2, 2005, 2:30 PM

1. Call Meeting to Order, **2:30 PM**
2. Establish a Quorum – members present
3. Adopt the Agenda
4. Approve IS Committee Meeting Minutes of July 12, 2005
5. **Microfilm Department**
 - 5.1. Office Update: Work Projects, June
 - 5.2. Travel Requests
 - 5.3. Approve Vouchers
6. **Land Information Office (LIO) Coordinator**
 - 6.1. Report Balance of County LIO Account
 - 6.2. Status of on-going Projects
 - 6.3. Approve Software Maintenance
7. **Real Property Listing**
 - 7.1. Office Update
 - 7.2. Travel Requests
 - 7.3. Approve Vouchers
8. **Register of Deeds**
 - 8.1. Office Update
 - 8.2. Travel Requests – District Meeting – Tentative 8/31/05 – Location TBA
 - 8.3. Approve Vouchers
9. **Microfilm Department**
 - 9.1. Office Update: Work Projects, June
 - 9.2. Travel Requests
 - 9.3. Approve Vouchers
10. **Information Systems**
 - 10.1. Help Desk Statistics July
 - 10.2. Old Business
 - 10.2.1. DCJC Status Check
 - 10.3. New Business
 - 10.3.1. Status of RFP for new phone system at DCJC
 - 10.3.2. Avaya Maintenance Contract Discussion
 - 10.3.3. Disaster Recovery Talks with Berbee
 - 10.4. FYI
 - 10.5. Travel Requests - None
 - 10.6. Approve Vouchers
11. **Set Next Regularly Scheduled Meeting Date**
12. **Information Systems, ISC to Review / Approve / Deny Capital Equipment Requests for 2005 by Department**
 - 12.1. Departments with No IS Capital Equipment Requests for 2005 budget year:

12.1.1. <i>Child Support</i>	12.1.5. <i>County Clerk</i>
12.1.2. <i>Circuit Court</i>	12.1.6. <i>District Attorney</i>
12.1.3. <i>Clerk of Court</i>	12.1.7. <i>Museum</i>
12.1.4. <i>County Admin.</i>	12.1.8. <i>Social Services</i>
 - 12.2. Departments with IS Capital Equipment Requests over \$5,000

12.2.1. <i>Community Prog</i>	(Est. on time 3:30-3:40 PM)	12.2.6. <i>Sheriff</i>	(Est. on time 4:30-4:40 PM)
12.2.2. <i>Finance</i>	(Est. on time 3:40-4:00 PM)	12.2.7. <i>SWCD</i>	(Est. on time 4:40-4:50 PM)
12.2.3. <i>Highway</i>	(Est. on time 4:00-4:10 PM)	12.2.8. <i>UW-Extension</i>	(Est. on time 4:50-5:00 PM)
12.2.4. <i>Library</i>	(Est. on time 4:10-4:20 PM)	12.2.9. <i>Veterans</i>	(Est. on time 5:00-5:10 PM)
12.2.5. <i>Register of Deeds</i>	(Est. on time 4:20-4:30 PM)		
 - 12.3. Departments with IS Capital Equipment Requests under \$5,000

12.3.1. <i>Airport</i>	(Est. on time 5:10-5:15 PM)	12.3.8. <i>Planning</i>	(Est. on time 5:45-5:50 PM)
12.3.2. <i>Corporation Counsel</i>	(Est. on time 5:15-5:20 PM)	12.3.9. <i>Public Health</i>	(Est. on time 5:50-5:55 PM)
12.3.3. <i>Emergency Services</i>	(Est. on time 5:20-5:25 PM)	12.3.10. <i>Real Property Listing</i>	(Est. on time 5:55-6:00 PM)
12.3.4. <i>Human Resources</i>	(Est. on time 5:25-5:30 PM)	12.3.11. <i>Sanitarian</i>	(Est. on time 6:00-6:05 PM)
12.3.5. <i>Maintenance</i>	(Est. on time 5:30-5:35 PM)	12.3.12. <i>Senior Resource Ctr</i>	(Est. on time 6:05-6:10 PM)
12.3.6. <i>Microfilm</i>	(Est. on time 5:35-5:40 PM)	12.3.13. <i>County Treasurer</i>	(Est. on time 6:10-6:15 PM)
12.3.7. <i>Parks</i>	(Est. on time 5:40-5:45 PM)		
 - 12.4. Information Systems (Est. on time 6:15-6:45 PM)
 - 12.5. Capital Equipment Summary (Adjusted Real Time)
13. **Adjourn Meeting**

*** Please Note: Deviation from order shown may occur ***

Posted 7/29/05 L. Holtz